

# Monarch® Pathfinder® Ultra® Platinum 6039™ Printer Instructions

## Weights and Measures

### Overview

- ◆ Use a UPC Database
- ◆ Transfer files to the printer
- ◆ Calibrate supplies.
- ◆ Log on, enter store information, and select retail or supermarket pricing.
- ◆ Set system processing parameters.
- ◆ Scan bar code and enter price with optional description.
- ◆ Print list of scanned items with bar codes and prices.
- ◆ Scan list at POS (point of sale) to compare prices and enter discrepancies on the printer.
- ◆ Print list of discrepancies or summary reports.
- ◆ Clear data to start next audit.
- ◆ Check the battery charge level.



### Optional UPC Database

Using the Weights and Measures program can search and use an optional database for descriptions of scanned items. If the item is not available in the database, enter a description manually. Access the database from: <http://www.upcdatabase.com>. Select **Downloads**, go to “Full Releases” and select the latest version. Unzip and copy the files to your computer. See the following section for more details.

**Note:** The printer must contain an SD card to use the database.

### Transferring Files to the Printer

To transfer files between the printer and a computer, you need to have Microsoft® ActiveSync® Synchronization Software downloaded from the Microsoft.com Web site. See the *USB Driver Installation Guide* for more information.

### Startup

From the Windows® **Start Menu** select **Programs**, then **WeightsMeasures**.

### Logging On

**Note:** To switch between alpha and numeric characters, select **Alpha**. Refer to the *Operator's Handbook* for more information about data entry modes.

1. **Change County:** (enter 1–13 characters). Select **Enter**.

**Note:** Only available at initial prompt.

2. **Enter I.D.:** (1–10 characters). Select **Enter**.
  - a. The software remembers the last ID and store name input. Select **Skip** to keep them the same and open the main menu.
3. **Enter Name:** (Store Name, 0–25 characters). Select **Enter**.
4. **Enter Address:** (0–17 characters). Select **Enter**.
5. **Enter City:** (0–17 characters). Select **Enter**.
6. Select **Retail** to allow percent off for discounted prices –OR– select **Supermarket** for non-discounted prices. Select **Enter**.

### Processing Merchandise

**Note:** When prompted for price, do not use decimal points. For example, enter 169 for \$1.69.

1. Select **Collect Data**.
2. Set up Aisle Options.

### Aisle Set Up Options

1. Select **Aisle** from the toolbar. (Repeat steps 2-4 before each new scan.)
2. Enter aisle number and select **Enter**.
3. Select **Description** from the tool bar if you do not use the optional database.
4. Enter aisle description and select **Enter**.

### Scanning Items

1. At the Scan Item prompt, scan or enter a bar code.
2. **Supermarket only.**
  - a. Enter Price.
  - b. Enter Bonus Price and select **Enter** –OR–
- Retail only.**
  - a. Enter Price.
  - b. Enter Discount (1–2 digits) –OR– select **Enter** for no discount.
3. **Enter Total Qty** (only if the Prompt for Quantity parameter is set). Enter the quantity of the current item (1–3 digits).
4. Select **Enter** and repeat steps 1-3.
5. When finished, select **Done**.

### Deleting Items

1. Select **Collect Data**.
2. Select **Delete Item** from the tool bar.
3. Scan or enter a bar code. Select **Enter**.
4. Select **Yes** from the Delete Item menu.

### Printing Data

Select **Print Data** to print collected data.

## **Recording Errors**

1. Select **Record Errors**. (Supermarket only)  
Select 1 to test against regular shelf price  
–OR- 2 to test against bonus card price.

**Note:** **Supermarket only.** If errors exist for both shelf prices and bonus card prices, perform the **Record Errors** function twice.

2. **Scan** item bar code.
3. Enter **Description** line (1–15 characters). Select **Enter**.
4. Enter **Scanner Price** (1–6 digits). Select **Enter**.
5. Repeat steps 2–4 until finished.
6. Select **Done** to return to Main Menu.

## **Printing errors**

Select **Print Errors** (if necessary). Select **Enter**.

## **Printing a Summary**

Select **Print Summary** to print the summary report.

## **Setting System Parameters**

Select **Options** from the tool bar, then select an option from the Options Menu. A checkmark appears next to the enabled option.

## **Selecting Enable Quantity**

To enter a quantity for each item, select **Enable Qty** from the Options Menu. The count, items correct, incorrect, over, and under print when you print a summary report.

## **System Administrators Only.**

1. Select **UPC/EAN** to enable printing UPC or EAN bar codes, depending on the data –OR– if not enabled, prints with the default bar code.
2. Select **Default Barcode** to enable **Set Code 128** (22 characters maximum) as the default bar code –OR– select **Set Code 39** (16 characters maximum) as the default bar code.
3. Select **Clear all Data** then select **Yes** to clear all collected data from memory.
4. Select **Set Supply Type** to enable either **Paper**, **Fax**, or **Synthetic** supply type.
5. Select **Print Item(s)**.
  - a. Select **Print Whole List**.
  - b. Select **Print One Item** and enter the record number to print. Select **Enter**.

**Note:** Select **Clear** to delete an error.

## **Using the Help Menu**


1. Select **Help** from the tool bar.
2. Select **Battery** to display battery levels. Check the main and backup battery levels as well as remaining power for the system and printing.
3. Select **OK** to exit.

**Note:** Refer to the *Operator's Handbook* for more information about checking the battery status.

4. Select **Feed** to advance the supply by one label.
5. Select **Calibrate** to calibrate the supply to the printer.

6. Select **Instructions** to display descriptions available for each of the following commands: Start Up, UPC File, Collect Data, Print Data, Record Errors, Print Errors, Print Summary, and Options.
7. Select **About** to view the printer's software version and other information.

## **Checking the Battery**

1. From the status bar of the display select the **Battery Icon**  -OR- select **Help**, then **Battery**.
2. The **Battery Levels** window is displayed. Check main and backup battery levels as well as remaining power for the system and printing.
3. Select **OK** to exit.

**Note:** Refer to the *Operator's Handbook* for more information about checking the battery status.

## **UPC Database Disclaimer**

The UPC database file can be found at <http://www.upcdatabase.com/downloads/>.

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